

Job description: LGV Driver

- You will ensure high standards of customer service and legal compliance at all times.
- You will be working with curtain sided trailers, doing full loads and multi-drop deliveries.
- You will work variable hours and the job will require nights out and some weekend work.
- Prior to commencement of work this position will require you to attend an interview and assessment.

- **Requirements:**

- Full (LGV C+E) Driving Licence (no more than 6 points).
- Digital Tachograph holder.
- Good geographical knowledge.
- Good driving skills and knowledge of current Road Transport Regulations and drivers hours.
- Polite, courteous, respectful and helpful.
- Driver CPC training would be an advantage, however further training will be provided.
- ADR preferred although training can be provided.

- **Responsibilities:**

- To complete a Daily Vehicle Check to ensure the vehicle is road worthy and all checks are in line with the 'Daily Vehicle Check' procedure.
- All vehicle defects must be reported immediately in line with the 'Defect' procedure.
- To ensure all products are loaded safely and securely on to the vehicle.
- Check all Delivery Notes and Drivers Manifest are in order and ensure the vehicle is not overloaded by weight or capacity and that any concerns are reported directly to the office team.
- All legislation and paperwork concerning the vehicle's Tachograph is complied with.
- The customer order is correctly delivered first time on time.
- Ensure that the customer endorses all documentation before leaving the goods.
- Report any delivery discrepancies at the time of delivery.
- Inform a member of the Transport team immediately should you be unable to deliver the goods to the customer for any reason.
- All vehicles are to be kept in a clean and presentable condition, both internally and externally. Any problem, accidental damage etc, should be reported immediately to the Transport team.
- Assist with loading or unloading of Company vehicles as and when required.
- Communicate any complaints or comments made by the customer and report any underlying reason where known.
- To drive in a responsible manner complying with all current EU Road Transport regulation at all times.
- Act as an ambassador for the Company when meeting customers creating an excellent impression.
- To action any other elements to fulfil the operational needs of the business.
- Any other reasonable duties as allocated by the Traffic Operators, Transport Manager or Company Director.

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